

MINUTES
Brookneal /Campbell County Airport Authority
August 28, 2019

Members in Attendance:

- John Barksdale, Chairman
- Carter Elliott, Treasurer
- Tony Cihak
- C. P. Elliott

Members Absent:

- Richard Adams
- Mary Westling

Others in Attendance:

- Mike Davidson

All Brookneal Campbell County Airport Authority meetings are held the 4th Wednesday of each month at the Brookneal Campbell County Airport at 8:00 p.m.

John Barksdale called the meeting to order at 8.14 p.m.

Approval of Minutes:

A motion was made by Tony Cihak to approve the minutes of July 31, 2019, seconded by C. P. Elliott, and passed unanimously,

Financial:

A motion was made by C. P. Elliott to approve payment of bills: VA Dept. of Aviation (Public Use Airport License Renewal Appl. (\$25.00), Century Link (Telephone \$121.37), Soggy Bottom Cattle Co. (Bush Hogging; Grinding/Land clearing \$5,159.00), Southside Electric (Electricity \$139.65) and Austin Electric (Repair PAPIs FM0062-10 8/21 \$1650.00) Weed control (Vegetation control, fence line applic, runways lights etc (bare ground appl.) \$3,605.00) Austin Electric (Evaluate PAPI Outrage MT0062-10 (8/7) \$1,055.00), and Austin Electric (AWOS Annual Inspection (8/26) \$1,100.00) seconded by Tony Cihak and passed unanimously.

Check book balance after current invoices paid is \$13,017.41.

Updates:

- Runway crack Seal – Completed - needs final inspection.
- Protecting approach and departure surfaces/tree cutting – Soggy Bottom has completed about half.
- Annual Audit – Signed contract. Audit starts Sept. 9th.
- Pedestrian gate – on hold.
- Both Pappy's are not working- replaced circuit boards. Have sold no fuel for 2 months.
- Workday – coordinate with LU Aviation.
- AWOS - contract for 3 inspections required every 4 years. A motion was made by Tony Cihak to award the contract to Austin Electric, seconded by C. P. Elliott, passed unanimously.

A motion was made by Tony Cihak to approve design by Campbell Parrish contingent upon the approval of the loan from USDA and DOVA approval of grant seconded by C.P. Elliott and passed unanimously.

Fuel System:

- A motion was made by Tony Cihak to approve the purchase a new digital fuel terminal C.P. Elliott and passed unanimously. There will be no fuel sales until this is installed.

There are broken lights on Runway 6. Mike Davidson purchased replacement as per there was a motion approval to order one. The cost is \$500.00 including shipping, will take 4 to 6 weeks to get as the manufacturer has to make them.

The meeting was adjourned at 9:09 p.m. with the next meeting 9/25/2019.

Respectfully submitted,
Carter S. Elliott, Jr.