

MINUTES
Brookneal /Campbell County Airport Authority
July 19, 2023

Members in Attendance:

- Tony Cihak, Chairman
- Richard Adams, Vice Chairman
- Carter Elliott, Treasurer
- John Barksdale
- Benny David

Members Absent:

- C. P. Elliott

Others in Attendance:

- Ben Miller – Representative of Bethel Mennonite Church in Gladys
- Nina Rezai – Economic Development Manager
- Karen Wydner – Administrative Assistant
- Claude Dixon – Campbell County Business Program Specialist
- Bob Gillespie – Airport Manager

All Brookneal Campbell County Airport Authority meetings are held the 4th Wednesday of each month at the Citizens Service Building at 6:30 p.m.

Tony Cihak called the meeting to order at 6:30 p.m.

Approval of Minutes:

A motion was made by John Barksdale to approve the minutes of May 15, 2023 (June Meeting was cancelled), seconded by Benny David and passed unanimously.

Financial:

A motion was made by John Barksdale to approve payment of the bills: Brightspeed (Telephone – April (\$83.15), May (\$83.00), June (\$83.15) & July (\$83.00-speculative), Southside Electric (Electricity – April (\$157.47), May-\$148.51, June-(\$153.59) & July (\$157.47-speculative), Austin Electric (Tri-annual inspection & photocell replace-\$1,262.40), Select Air –(\$65.00)Talbert & Bright-(T-Hangar Environment coordination-\$6,725.39) Weed Control-(\$3,913.50), Supplies (\$12.40), deposits-Checks Unlimited (\$94.53), Steven Brimly tie-down (April, May, June & July-\$160.00) & DOVA- (\$1,199.28), seconded, Benny David and passed unanimously.

Matters from Authority and Staffers:

- Fuel pump resolved – not branded and need to set price of fuel. Fuel is operated by Freedom.
- Talbert and Bright has initial approval from FAA. Next construction of T-hangars.
- No reimbursement will be on the 2nd \$20,000.00 from DOAV.
- Benny David suggested that a shaded picnic area for visitors to watch the planes.
- Have two (2) tie downs at airport.
- Completed Annual Self-reporting funds received for DOAV.
- Submitted the AIP Risk Assessment Certificate for FAA.
- Updated NOTAM authorization form with Leidos Flight Service.
- Claude attending the Aviation Conference August 9-11.
- Cancellation of September Meeting.

A motion was made by John Barksdale to issue a task order for Talbert and Bright to initiate drawings, seconded by Benny David and passed unanimously.

A motion was made by Carter Elliott to pay accommodation and fees for two (2) people to attend Aviation conference, seconded by John Barksdale, passed unanimously.

A motion was made by John Barksdale to adjourned meeting at 7:05 pm, seconded by Richard Adams, passed unanimously. Next Meeting is scheduled August 26, 2023 at 6:30pm.

Respectfully submitted,
Carter S. Elliott, Jr.