

**MINUTES**  
**Brookneal /Campbell County Airport Authority**  
**January 18, 2023**

**Members in Attendance:**

- Tony Cihak, Chairman
- Carter Elliott, Treasurer
- John Barksdale
- C. P. Elliott

**Members Absent:**

- Richard Adams

**Others in Attendance:**

- Nina Rezai – Economic Development Manager
- Jeff Tarkington
- Jeff Wellman

All Brookneal Campbell County Airport Authority meetings are held the 4<sup>th</sup> Wednesday of each month at the Citizens Service Building at 6:30 p.m.

Tony Cihak called the meeting to order at 6:30 p.m.

**Approval of Minutes:**

A motion was made by C. P. Elliott to approve the minutes of December 07, 2022, seconded by John Barksdale and passed unanimously.

**Financial:**

A motion was made by CP Elliott to approve payment of the bills: Brightspeed (Telephone -November - \$83.18 & January (with late fee) - \$100.67), Southside Electric (Electricity – November (with late fee)- \$225.86 & December-\$160.), Deposits-DOAV-(MT0062-40 Reimbursement) \$1,567.50 and Southside Electric (Capital Credit Retirement Check) \$35.10, seconded John Barksdale, and passed unanimously.

A motion was made by CP Elliott to change bank to First National Bank as Truist is closing in Rustburg, seconded by John Barksdale, and passed unanimously.

Check book balance after current invoices paid is \$89,547.20.

**Matters from Authority and Staffers:**

- CP Elliott will ask Bill Gillispie if he would be willing to be Airport Manager.
- Passport Stamp status – will get with John Campbell.

Presentation by Talbert and Bright – (Jeff Tarkington and Jeff Wellman):

- Propose the construction of the T Hangar on part of the apron. Will ask the FAA to prorate cost for 8 years left on the grant. The site preparation is \$250,000, 80% funding from the state. The T hangar \$500,000. 00 are rough estimates. Buy credits for water quality but will still need a retention pond.
- Talbert and Bright will draft a scope and ask the county for soil & water requirements
- Ask Talbert and Bright for a pen & ink plan with a Feb15th deadline and cost for pen & ink?

A motion was made by C. P. Elliott to initiate RFP of the Airport Master Plan will discuss changes at the next meeting, seconded by John Barksdale, and passed unanimously.

Chairman adjourned meeting at 7:15 pm. Next Meeting is scheduled February15, 2023.

Respectfully submitted,  
Carter S. Elliott, Jr.

