

MINUTES
Brookneal/Campbell County Airport Authority
September 15, 2010

Members in Attendance:

John Barksdale, Chairman
Larry Nash, Vice-Chairman
Carter Elliott, Treasurer
Frank Greene, Secretary

Members Absent:

Richard Adams
Stacey Hailey

Others in Attendance:

J. D. Puckette, Campbell County Board of Supervisors
Mike Davidson, Director of Campbell County Economic Development
John C.Longnaker, Vice President, Delta Airport Consultants, Inc.
Bill Wheaton

The meeting was called to order at 8:00 P. M.

Approval of Minutes:

The minutes of August 25, 2010, were approved as presented.

Apron and Taxiway, Fuel Farm Projects:

- Mr. Longnaker reported that the paving of the apron and taxiway has been accomplished, leaving only installation of the tie downs and application of sealer to be completed. Final work for the project is scheduled for late October, including the last inspection. Currently, he is in the process of reviewing all work for adherence to the specifications. It is expected that the pay request from the contractor will be approximately \$20,000 less than anticipated.

- The Authority voted to rescind the award for the Fuel Farm Project and to re-advertise in March 2011. Mr. Longnaker will notify the contractor. Previously, the Authority voted to construct a facility offering only an AVGAS system. Mr. Longnaker reported that in his discussions with various distributors that it would be virtually impossible to have MOGAS supplied due to the liability of offering this product and

other factors. The consensus of opinion is that a stainless steel tank would be the optimum choice, and Mr. Longnaker will explore ways to secure this item.

- Mr. Longnaker discussed the current runway lighting and advised the Authority as to the lifespan of the system. He provided information about the new types now available, including the use of LEDs. The age of the lighting system now being used is approaching 30 years.
- Mr. Longnaker advised that the proposed AWOS #3 System (Automated Weather Reporting) originally anticipated for the fall of 2011 would be moved to the spring of 2011.
- Mr. Longnaker reported that a Precision GPS Landing System survey was currently being conducted.

Financial Report:

- The financial report for September (copy attached) was discussed, and the Authority approved payment for the three (3) current invoices totaling \$131.47, plus an additional invoice shown on the attachment as Invoice #5 in the amount of \$697.50 to Delta.
- Mr. Davidson reported that he would ask the Board of Supervisors to consider a lump sum payment for administrative costs for operation of the airport as opposed to the current system of a number of checks being issued throughout the year.
- Mr. Davidson distributed draft copies of the Financial Report, prepared by Robinson, Farmer, Cox Associates, for the year ended June 30, 2010. Authority members will review same and make comments as appropriate.

Projects Updates (Copy Attached):

Mr. Davidson discussed the projects shown on the attachment entitled Projects Updates, September 2010.

Matters from Authority Members:

- Mr. Greene advised that Scott Hechler, Director of Campbell County Public Safety, will attend the October meeting to discuss the airport's Emergency Plan developed in 2009.
- Mr. Barksdale identified various areas adjacent to the runway and outside of the fenced area that he would like to have included in the current mowing plan. He also advised that he had a meeting with Dave Young from Liberty University relating to

the glider training program being developed by the University. The University has an interest in using the airport facility as a base for this program.

The meeting was adjourned at 9:14 P. M.

Respectfully submitted,

F. T. Greene, II
Secretary