

**MINUTES**  
**Brookneal/Campbell County Airport Authority**  
**October 27, 2010**

Members in Attendance:

John Barksdale, Chairman  
Larry Nash, Vice-Chairman  
Carter Elliott, Treasurer  
Frank Greene, Secretary

Members Absent:

Richard Adams  
Stacey Hailey

Others in Attendance:

Mike Davidson, Director of Campbell County Economic Development  
Scott Hechler, Campbell County Public Safety  
Randall Johnson, Campbell County Public Safety  
Tracey Fairchild, Campbell County Public Safety

The meeting was called to order at 8:01 P. M.

Approval of Minutes:

The minutes of September 15, 2010, were approved as presented.

Emergency Plan -- Brookneal/Campbell County Airport:

The Authority welcomed Mr. Hechler, Public Safety Director, and staff members to the October meeting to discuss the Emergency Plan completed in 2009. Public Safety will be an integral part of the application of this plan should an emergency arise involving aircraft and the airport facility. Various aspects of the plan were discussed, and the staff offered instructive comments and certain revisions that will facilitate its implementation. Items discussed included distribution of the Plan to the various fire and rescue volunteer organizations, instruction and training for these responders, and changes of wording in the Plan. These topics will be studied and discussed at a future date.

Financial Report:

- The financial report for October (copy attached) was discussed, and the Authority approved payment for seven (7) current invoices totaling \$209,501.52.
  
- Mr. Davidson distributed final copies of the Financial Report, prepared by Robinson, Farmer, Cox Associates, for the year ended June 30, 2010. There were no comments by Authority members, and the report will be discussed at the next meeting if necessary.

- Mr. Davidson discussed the insurance provided through USI, and the Authority approved renewal for the next year, and as noted above, approved payment for \$1,894.

Delta Airport Consultants Contract Extension:

Mr. Davidson reported that the engineering contract with Delta Consultants will expire in February 2011. The Authority voted to extend this contract for one year.

Clearing/Grubbing Update:

- The Authority discussed the requirement for an Environmental Categorical Exclusion to be prepared by Delta Consultants in order to receive State maintenance funds for payment to the County Maintenance Department for clearing and grubbing activity at the facility. The anticipated cost will be \$11,506 for this study, with the majority of the funds being reimbursed from DOAV.
- The Authority discussed and recommended that the field adjacent to the front entrance be cleared and scheduled for routine mowing.

Matters from Authority Members:

- Mr. Davidson informed the Authority that the correspondence from Georgia Pacific at its headquarters in Atlanta approving placement of an airport sign had been misplaced by the local office. No further progress can be made for this project until another approval is received.
- The Authority discussed the possibility of adding a new member representing the Town of Brookneal.
- Mr. Barksdale reiterated the interest from Liberty University in using the airport for glider training. The grassed area adjacent to the runway is preferred for takeoffs and landings, and this request will receive further consideration by the Authority.
- The Authority will not meet in November and December. Payments of invoices for this period will be made with formal approval at the next meeting on January 26, 2011.

The meeting was adjourned at 9:25 P. M.

Respectfully submitted,

F. T. Greene, II  
Secretary