

MINUTES
Brookneal/Campbell County Airport Authority
May 19, 2010

Members in Attendance:

John Barksdale, Chairman
Larry Nash, Vice-Chairman
Carter Elliott, Treasurer
Frank Greene, Secretary

Members Absent:

Richard Adams
Stacey Hailey

Other Attendees:

J. D. Puckett, Campbell County Board of Supervisors
Mike Davidson, Director of Campbell County Economic Development
John C. Longnaker, Vice President, Delta Airport Consultants, Inc.

The meeting was called to order at 8:10 P. M.

Approval of Minutes:

The minutes of February 24, 2010, were approved. The Authority did not conduct a formal meeting in March 2010, as evidenced by the attached notes. The meeting for April 2010 was cancelled.

Financial Report:

The financial statements for March -- May 2010 were reviewed. Previously, Authority members concurred in the payment of March -- April 2010 invoices and formally voted to approve these items. The invoices for May 2010 in the amount of \$281.36 were approved for payment. Copies of these statements are attached.

Mr. Davidson submitted copies of the March, April, and May 2010 operating budgets representing the YTD Expenditures/Revenue. These were discussed by Authority members, and it was recommended that the submission of this document continue monthly.

Delta Airport Consultants, Inc. Report/Update:

Mr. Longnaker, Vice President, Delta Airport Consultants, Inc., introduced himself as the new consulting engineer assigned to the airport. He comes to the Authority with many years of experience in his field and contacts with the FAA and DOAV. He informed the Authority of the status of projects currently underway. These are as follows:

1. Rehabilitation of Taxiway and Apron

J. Grey Walker Contractor, Inc. was the low bidder for this job in the amount of \$266,805. Mr. Longnaker explained the funding for this project, resulting in the local share of \$6,993. This amount has been provided for in the budgeting. The project will commence when the Authority awards the contract.

CIP

2. Runway Markings

Runway markings that were not made during the previous runway overlay will be applied commencing the week of May 24, 2010. There will be no cost to the Authority for this project.

3. Highway Sign

Delta had been requested to contact DOAV with regard to funding for the proposed highway sign to be located on Route 501. Mr. Longnaker related that no funding for this type of project was available.

4. Installation of Fuel Tanks

Mr. Longnaker advised that the project would be ready for advertisement May 30, 2010, with bids being received through late June 2010. He was very informative in providing various options as to the size of tanks and sources of revenue. He presented a cost analysis by line items for the project included in the base bid, plus two alternates. Additionally, sources of funding were provided to the Authority for the base and alternate projects.

Projects Updates:

Mr. Davidson submitted a summary of the project updates (copy attached). These were reviewed by the Authority and discussed.

Rehabilitation of Apron and Runway:

The Authority approved the following actions:

- Awarded contract to J. Grey Walker, Inc., for completion of the project.

- Authorized the Chairman, Mr. Barksdale, to sign the contract with J. Grey Walker, Inc.
- Authorized the Chairman, Mr. Barksdale, to sign all grant agreements with the FAA and DOAV and coordinate all actions necessary to complete the project.
- Authorized the Chairman, Mr. Barksdale, to sign Delta Contract, Amendment #4.. This action approves Delta Aviation Consultants to represent the Authority for this project.

2009 Annual Report:

Mr. Davidson submitted the annual report for calendar year 2009. This report will be presented by a member of the Authority to Brookneal Town Council and the Campbell County Board of Supervisors.

Other Matters:

- The Authority authorized the firm of Robinson Farmer Cox and Associates to perform an audit of the BCCA financial records.
- The Authority agreed that a 30 day notice be given to interested parties in complying with the Apron Gate Key Policy. The new lock will be installed in late June or early July.
- Mr. Barksdale advised that he had been contacted by the builder of an experimental vehicle to perform straight line tests on the runway. The Authority approved this request.

The meeting was adjourned at 9:58 P. M.

Respectfully submitted,

F. T. Greene, II
Secretary