

MINUTES
Brookneal/Campbell County Airport Authority
March 30, 2011

Members in Attendance:

John Barksdale, Chairman
Larry Nash, Vice-Chairman
Carter Elliott, Treasurer
Frank Greene, Secretary
Ben Updike

Member Absent:

Richard Adams

Others in Attendance:

J. D. Puckette, Campbell County Board of Supervisors
Mike Davidson, Director of Campbell County Economic Development

The meeting was called to order at 8:00 P. M.

Approval of Minutes:

The minutes of February 23, 2011, were approved as presented.

Financial Report:

The financial report for March 2011 (copy attached) was reviewed and discussed, and payment for the four (4) listed invoices was approved. Additionally, three (3) unlisted payments were approved as follows:

1. Delta Consultants in the amount of \$1150.60 for CATAX. Reimbursement will be obtained on future projects.
2. \$225 to individuals for cleaning of the building, including windows, floors, etc.
3. John Barksdale in the amount of \$86.70 for expenses incurred attending the Virginia Aviation Board Meeting.

Auditing Proposals:

Mr. Davidson presented the Authority with four (4) proposals and evaluation criteria for auditing services that were generated by a recent RFP. The Authority will pursue this

matter at the April meeting after Mr. Davidson has had an opportunity to discuss the procedure with County Purchasing.

Planning and ACIP:

The Master Project List for OV4 for the years 2011 through 2019 (copy attached) was reviewed and discussed. The projects will be reviewed with Delta Consultants at the April meeting and will be prioritized in a definitive plan.

Project Updates:

The Project Status Report for March 2011 (copy attached) prepared by Delta was reviewed and discussed.

Virginia Airport Operators Council Conference:

The Authority approved providing expenses for Mr. Barksdale to attend this conference to be held in Staunton, Va.

The meeting was adjourned at 9:25 P. M.

Respectfully submitted,

F. T. Greene, II
Secretary