

MINUTES  
Brookneal/Campbell County Airport Authority  
May 25, 2011

Members in Attendance:

- Larry Nash, Vice-Chairman
- Carter Elliott, Treasurer
- Frank Greene, Secretary
- Ben Updike

Members Absent:

- John Barksdale, Chairman
- Richard Adams

Others in Attendance:

- J.D. Puckett, Campbell County Board of Supervisors
- Mike Davidson, Director of Campbell County Economic Development
- Bill Burnham

Larry Nash called the meeting to order at 8:07 P.M.

Approval of Minutes:

A motion was made by Carter Elliott to approve the minutes of May 25, 2011. Seconded by Ben Updike. Minutes were unanimously approved as presented.

Financial:

A motion was made by Frank Greene to approve payment of bills to Southside Electric Cooperative, Allied Security Systems and Century Link. Seconded by Ben Updike. Approval of payment of bills was unanimous.

Discussion as to maintenance needed. New roof, lighting inside building, and security light on pole.

Mike Davidson is getting estimates on putting on a metal roof.

Update on Audit:

Annual report will be on a fiscal year basis 7/31/2010 thru 6/30/2011.

RFP Engineering Services:

Proposals already sent out. It was agreed that quality service will be more important than price. Wages will not be included. Rating form to evaluate proposals.

Gate Key Policy:

A motion was made by Frank Greene, to add to the Gate Key Policy that it be required that gate be shut and locked when leaving. Seconded by Ben Updike. Unanimously passed.

A motion was made by Frank Greene to authorize Delta to advertise the Fuel Farm “once a full year AIP program is passed and/or full entitlements funds are available”, seconded by Ben Updike. Unanimously approved.

Project Update:

Working on Corp of Engineering to get approval for stumping and grading.

Citizen Participation:

Bill Burnham expressed an interest in building a T hanger; no action was taken.

The meeting was adjourned at 9:10 p.m.

Respectfully submitted,

Carter S. Elliott, Jr.  
Treasurer