

MINUTES
Brookneal/Campbell County Airport Authority
September 28, 2011

Members in Attendance:

- John Barksdale, Chairman
- Larry Nash, Vice-Chairman
- Carter Elliott, Treasurer
- Frank Greene, Secretary
- Ben Updike
- Richard Adams

Members Absent:

- None

Others in Attendance:

- J.D. Puckett, Campbell County Board of Supervisors (left at 8:40 p.m.)
- Mike Davidson, Director of Economic Development Campbell County
- Russell Thurston, Brookneal Town Manager

John Barksdale called the meeting to order at 8:00 P.M.

Approval of Minutes:

A motion was made by Richard Adams to approve the minutes of August 24, 2011. Seconded by Larry Nash. Minutes were unanimously approved as presented.

Financial:

A motion was made by Frank Greene to approve for payment of bills to Southside Electric Cooperative, Allied Security Systems, Century Link (\$40.96), Austin Electrical construction Inc., Overbey, Hawkins and Wright, Delta Fuel Tanks (\$16,960.00), Delta CATEX (\$6,189.25) and payment of windsocks (\$172.64) written to John Barksdale. Seconded by Larry Nash. Approval of payment of bills was unanimous.

Insurance quotation airport and with Fuel Farm was \$3,850.00. Insurance quotation with same coverage excluding Fuel Farm was approximately \$2,400.00, which is a little lower than last year. A motion was made by Frank Greene to authorize and sign contract for insurance. Seconded by Ben Updike. Unanimously approved.

Project Updates:

APEX was awarded contract of Fuel Farm. FAA concurred with the award to APEX. FAA will cover 95%, DOV 3% and local 2% for Fuel Farm.

Army Corp. of Engineers Wetland Review has been divided into two components. First, to isolate rock croppings and then area's of wetland to negotiate with Army Corp at a later date.

Schrock, who has a contract with BCCAA, will start in October on replacing roof. A motion was made by Larry Nash to use non-reflective Hunter Green paint for roof. Seconded by Frank Greene. Passed unanimously.

Other building repairs noted were broken ceiling lights and those which are not operational. State is to pay 80%, DOA to pay 20%. Three quotes are to be gotten for this.

Decision to paint doors is pending.

Safety Report:

In regard to concern when mowing at the airport with mowers on runway, classroom sessions will be given on cutting grass on runway, then on site training. All training will be documented

Notams will be issued when cutting grass.

Richard Adams is to draft a letter to Liberty University Aviation Department on Safety Procedures. An inquiry into purchasing a flag for grass cutting is to be made.

Annual Report:

No update for annual report at this time.

Fuel Systems:

Delta will provide training on operation on fuel system. The Campbell County Industrial Authority will do loan for the fuel purchase.

A motion was made by Larry Nash to acquire a hand held radio. Seconded by Ben Updike. Passed unanimously.

The meeting was adjourned at 9:25 p.m.

Respectfully submitted,

Carter S. Elliott, Jr.
Treasurer