

**MINUTES**  
**Brookneal/Campbell County Airport Authority**  
**July 22, 2009**

Members in Attendance:

John Barksdale, Chairman  
Larry Nash, Vice-Chairman  
Frank Greene, Secretary  
Richard Adams

Members Absent:

Carter Elliott  
Stacey Hailey

Other Attendees:

Mike Davidson, Director of Campbell County Economic Development  
J. D. Puckett, Campbell County Board of Supervisors

The meeting was called to order at 8:10 P. M.

The minutes of June 24, 2009, were approved.

Financial Report:

The financial report for July 2009 was reviewed, and checks for four (4) invoices were approved by the Authority. The attached financial statement lists three (3) invoices; however, a fourth from Trade A Plane publication was received too late to be included. This item will appear on the August financial statement.

Project Update:

Mr. Davidson advised the Authority that advertisements had been placed for a Request for Proposal (RFP) for a Fixed Base Operator (FBO). These ads appeared in the local newspaper Sunday, July 19, and will appear in the next two issues of Trade A Plane publication. In addition, the RFP was sent to numerous entities with airport interests. The deadline for submission of proposals is September 16, 2009.

Facilities & Equipment Study, Follow Up:

The subject study issued by DOAV and referred to in the June 2009 minutes received further discussion. The Authority will continue to seek assistance from individuals with

expertise related to the proposed projects and will include these projects in the Capital Improvement Program.

August Meeting Date Conflict:

Due to a conflict with the Virginia Aviation Conference in August 2009, the August meeting of the Authority will be moved to September 2, 2009.

Matters from Authority Members:

- Mr. Nash advised the Authority of the continued deterioration of the roof of the airport building. Several suggestions were made to include replacing the shingles with like items or with metal. Mr. Nash will get estimates of various methods to remedy the situation.

The meeting was adjourned at 9:30 P. M.

Respectfully submitted,

F. T. Greene, II  
Secretary