

MINUTES
Brookneal/Campbell County Airport Authority
June 25, 2008

Members in Attendance:

Larry Nash, Chairman
John Barksdale, Vice-Chairman
Carter Elliott, Treasurer
Frank Greene, Secretary
Richard Adams (Late Arrival)

Member Absent:

Stacey Hailey

Other Attendees:

J. D. Puckett, Campbell County Board of Supervisors
Mike Davidson, Director of Campbell County Economic Development
Bill Wheaton

The meeting was called to order at 8:08 P. M.

Approval of Minutes:

The minutes of May 28, 2008, were approved.

Financial Report:

Checks were written for three (3) invoices as noted on the attached financial statement. It is noted that a credit of \$112.19 remains for the Embarq monthly phone expenditure. This is as a result of overpayment earlier this year.

Mr. Nash led a discussion relative to the financial support from the Town of Brookneal required by the original County/Town compromise. It was suggested that Town maintenance forces could mow grass and perform general vegetation control in kind payment rather than actual funding. The Town will invoice the Airport Authority for the work performed, and this amount will be deducted from the Town's financial obligation.

Mr. Davidson announced that the budget for the next fiscal year will be presented for approval at the July meeting. County funding is anticipated to be \$12,000.

Projects Update:

A) Fencing Project

Mr. Nash reported that this project had been closed out and that DOAV had awarded Delta Consultants \$3,700 for the cost overrun in completing the project. This amount represents the monies in liquidated damages extracted from the contractor's payment. Delta will receive no additional funding.

B) Taxi and Apron Paving Design

Mr. Nash related that the FAA has requested additional data and information from Delta concerning the pre-engineering aspect of the taxi-way and parking area project. All engineering work has been completed, and plans have been developed for the project to be advertised and awarded in 2009.

C) Surveillance Equipment Repair Status

Mr. Davidson announced that the keypad for the surveillance equipment has been moved to the main entrance door. This was required due to the interior renovations. The contractor has repaired the computer and has determined that one of the cameras has a defect in the lens which results in a distorted image. This will be repaired.

Flight Pattern:

Mr. Davidson informed the Authority of the letter that had been written to the local airports and flight schools concerning the complaint by Mike Harris of air traffic over his property. He further shared responses from Liberty University and Virginia Aviation relative to this complaint. Responses have been sent to Mr. Harris.

Matters from Authority Members:

As a result of the Virginia State Police audit in 2007, Mr. Nash made the recommendation that a security and safety plan be implemented. Many of the security concerns have been addressed; however, a safety plan incorporating local resources (rescue squads, fire departments, police, etc.) needs to be documented in a format to be used by all involved in an emergency response. Mr. Greene will contact the Office of Campbell County Emergency Management to begin this process.

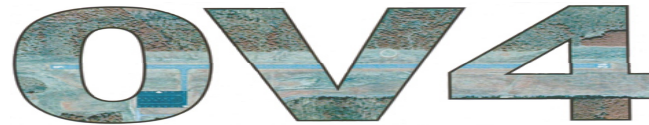
The meeting was adjourned at 8:45 P. M.

Respectfully submitted,

F. T. Greene, II -- Secretary

**June
2008**

**Brookneal
Campbell County
Airport**



Certificates of Deposit

CD- 5029	\$18,496.88
CD- 5037	\$18,496.88
Total	\$36,993.76

<i>Date</i>	<i>Payee</i>	<i>Description</i>	<i>Check No.</i>	<i>Deposit</i>	<i>Payment</i>	<i>Balance</i>
Checking Account	Balance Brought Forward					\$31,847.45
5/19/2008	Town of Brookneal	Admin Reimb. Invoice# 041808		\$1,091.03		\$32,938.48
5/28/2008	Southside Electric Cooperative	Electricity	1129		\$94.15	\$32,844.33
5/28/2008	Allied Security Systems, Inc.	Monthly surveillance	1130		\$18.00	\$32,826.33
5/28/2008	Williams Lumber	Lumber	1131		\$221.45	\$32,604.88
5/28/2008	John Barksdale	Reimbursement - Town & Country and Parnell-Martin Companies	1132		\$652.51	\$31,952.37
5/28/2008	Delta Airport Consultants, Inc.	Rehab TW & Apron	1133		\$20,844.10	\$11,108.27
5/28/2008	Larry Nash	Mowing, Spraying	1134		\$275.00	\$10,833.27
5/28/2008	Mike Davidson	Guthrie's Hardware - keys	1135		\$12.51	\$10,820.76
Balance Checking Account						\$10,820.76

Current Funds Available

\$47,814.52

Current Invoices

#1	Southside Electric Cooperative	Electricity		\$94.45
#2	Allied Security Systems	Monthly surveillance		\$18.00
#3	Treasurer of VA	FY09 VaRISK 2 Liability Insurance Premium		\$1,000.00
#4	Embarq	Monthly phone		(Credit of \$112.19 remaining)
TOTAL				\$1,112.45

Total Funds Available After Monthly Expenses

\$46,702.07

Pending Invoices

Pending Revenue

Delta Airport Consultants	Invoice 6- Rehab TW Connector & Apron	\$3,729.63
Delta Airport Consultants	Invoice 7- Rehab TW Connector & Apron	\$1,542.86
Long Fence Company	Install Security Fence - Alternate I	\$17,629.70

*Brookneal	Admin Reimb. #041808	\$552.07
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Total Pending Invoices **\$22,902.19**

Total Pending Revenue **\$552.07**

*Partial payment of \$1091.03 made on 5/19/08