

MINUTES
Brookneal/Campbell County Airport Authority
March 25, 2009

Members in Attendance:

Larry Nash, Chairman
John Barksdale, Vice-Chairman
Carter Elliott, Treasurer
Frank Greene, Secretary

Members Absent:

Richard Adams
Stacey Hailey

Other Attendees:

J. D. Puckett, Campbell County Board of Supervisors
Mike Davidson, Director of Campbell County Economic Development

The meeting was called to order at 8:00 P. M.

Approval of Minutes:

The minutes of February 25, 2009, were approved.

Financial Report:

Mr. Davidson presented the financial report (copy attached) for March 2009. The Authority approved payment of three (3) invoices for a total of \$250.44.

Projects Update:

- Brush Clearing:

The Authority discussed the proposed project for brush clearing for the approaches for Runways 6 and 24 and other selected areas. This was a continuation of the proposed project as referenced in the minutes of February 25, 2009. Information has been received from DOAV that funding for this project would be sought from capital funding which would encompass all clearing and grubbing in one operation instead of increments limited to \$100,000 secured from

maintenance funding. The proposed cost for this project would be approximately \$300,000, with approximately \$31,000 due Delta Consultants from the design process through bidding the project. The Authority decided to hold this project in abeyance due to the amount of local funding that would be needed.

The Authority discussed the possibility of preparing an RFP (Request for Proposal) to secure an FBO (Fixed Base Operator) for the airport. An FBO would essentially operate all aspects of the facility and would be responsible for maintenance of the grounds which could include clearing of the areas in question. Mr. Barksdale will pursue this approach with personnel from DOAV at the Virginia Airport Operators Council which will meet in April. Additionally, Mr. Davidson will contact the attorney representing the airport for legal advice in this process. He will also seek an opinion as to whether or not the property could be considered farm land, since it will be used for agricultural purposes once the clearing has been completed.

- EOC/NIMS Security Update

Mr. Greene presented the completed version of the Airport Emergency Plan and made a recommendation for the copying and binding of this document. The Authority approved funding not to exceed \$100. Mr. Barksdale will ask Liz Smith to provide a cover sheet which will include the airport logo. This document will be distributed to local responding emergency personnel such as rescue, fire, and law enforcement.

Letters of appreciation, prepared by Mr. Greene, to Aubrey Cheatham and Karen Briggs of the Campbell County Public Safety Office were read and approved. Both Mr. Cheatham and Mrs. Briggs were instrumental in the preparation of this document.

Branding Logo:

Mr. Barksdale announced that the sign identifying the airport had been installed on March 25. The Authority expressed its appreciation to Mr. Barksdale for his work and a special thanks to Liz Smith who created the logo.

Matters from Authority Members:

- Mr. Davidson advised that he had been contacted by the Virginia Defense Force for use of the airport facility on Saturday, April 18 from 9:00 A. M. to 2:00 P. M. for a drill. Arrangements will be made to have the building open and provide for the needs of this organization.
- Mr. Barksdale discussed the possibility of placing a sign that could be seen from Rt. 501 directing the public to the airport. This sign would be produced to

conform with signs Campbell County has placed in other locations. Additional consideration will be given to this proposal.

The meeting was adjourned at 8:58 P. M.

Respectfully submitted,

F. T. Greene, II