

MINUTES
Brookneal/Campbell County Airport Authority
February 25, 2009

Members in Attendance:

Larry Nash, Chairman
John Barksdale, Vice-Chairman
Carter Elliott, Treasurer
Frank Greene, Secretary

Members Absent:

Richard Adams
Stacey Hailey

Other Attendees:

J. D. Puckett, Campbell County Board of Supervisors
Mike Davidson, Director of Campbell County Economic Development

The meeting was called to order at 7:56 P. M.

Approval of Minutes:

The minutes of January 28, 2009, were approved.

Financial Report:

Mr. Davidson presented the financial report (copy attached) for February 2009. The Authority approved payment of three (3) invoices for a total of \$234.27.

Projects Update:

- **Brush Clearing:**

Mr. Nash led a discussion of a proposed project to clear vegetation from the approaches to Runways 6 and 24 and selected areas on the north and south sides of the runway. Messrs. Nash, Davidson, and Greene met with Mr. Saunders from Delta Consultants on Tuesday, February 24, to review the proposed work and to plan strategies for its implementation. This project will provide a permanent solution for growth in these areas as the acreage can henceforth be mowed or used for the production of hay. It was noted that funding would be 80% state and 20% local. This type project is limited to \$100,000 from DOAV maintenance funding; however, there is a possibility of receiving

additional money from capital improvement funds. Mr. Saunders will coordinate activities for this project..

- EOC/NIMS Security

Mr. Greene distributed the final draft for the Brookneal/Campbell County Airport Emergency Plan. He described two (2) modifications and advised that the final version would be completed by the March 2009 meeting. The plan will then be distributed to those entities that would be involved in a aircraft emergency or airport security issue.

Branding Logo:

Mr. Barksdale presented three (3) estimates for signage to be placed on the building and off right of way adjacent to 501. The Authority decided to hold the road sign in abeyance due to the cost but did approve a sign for the building in the amount of \$320 which includes installation. The low bid was presented by Alpha Wolf Signs. Mr. Barksdale will supervise the sign installation.

Handouts:

- Key Policy

by Mr. Davidson presented the Gate Key Policy (copy attached) that was approved the Authority at the February 2009 meeting. A new lock will now be placed on the vehicular gate leading to the parking area and all new key holders will be subject to said policy.

- ACIP

Mr. Davidson distributed a revised Airport Capital Improvement Program (copy attached).

The meeting was adjourned at 8:58 P. M.

Respectfully submitted,

F. T. Greene, II
Secretary