

MINUTES
Brookneal /Campbell County Airport Authority
February 26, 2020

Members in Attendance:

- John Barksdale, Chairman
- Richard Adams, Vice-Chairman
- Carter Elliott, Treasurer
- Tony Cihak
- C. P. Elliott

Members Absent:

- **Mary Westling**

Others in Attendance:

- Mike Davidson

All Brookneal Campbell County Airport Authority meetings are held the 4th Wednesday of each month at the Brookneal Campbell County Airport at 8:00 p.m.

John Barksdale called the meeting to order at 8:12 p.m.

Approval of Minutes:

A motion was made by Richard Adams to approve the minutes of January 22, 2020, seconded by C.P. Elliott and passed unanimously,

Financial:

A motion was made by Tony Cihak to approve payment of bills: Century Link (Telephone -\$68.32), Southside Electric (Electricity- \$221.38), Kris Paulson (returning key fee-he has moved on \$25.00), Virginia Airport Operators Council (Exec. Membership dues \$100.00) and Austin Electrical Constr., Inc. (AWOS Tri inspection from 1/17/2020), seconded by Richard Adams and passed unanimously.

Check book balance after current invoices paid is \$34,941.54.

A motion was made by Richard Adams to accept CIP seconded by C. P. Elliott and passed unanimously.

Updates:

- Pedestrian gate – not completed.
- Annual Audit – have not received – need for USDA loan.
- CD maturities on 3/1/20 over \$30,000.00. Consensus is to place money in the checking account.
- Electrical problems- breaker trips and thermostat needs replacing. Consensus for Mike to proceed to correct. To correct the electrical problem will be several hundred dollars.
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Hangar Update:

- USDA loan – need commitment.
- DOV- disapproved- no money.

Matters from Authority Members:

- Richard discussed charging audit accountant.
- Tony discussed emergency drill for LU.
- Flight team wants to do a fundraiser – consensus is to approve.

Chairman adjourned meeting at 9:10 p.m.

Respectfully submitted,
Carter S. Elliott, Jr.