

MINUTES
Brookneal /Campbell County Airport Authority
June 26, 2019

Members in Attendance:

- John Barksdale, Chairman
- Richard Adams, Vice Chairman
- Carter Elliott, Treasurer
- Tony Cihak

Members Absent:

- C.P Elliott
- Mary Westling

Others in Attendance:

- Mike Davidson

All Brookneal Campbell County Airport Authority meetings are held the 4th Wednesday of each month at the Brookneal Campbell County Airport at 8:00 p.m.

John Barksdale called the meeting to order at 8.00 p.m.

Approval of Minutes:

A motion was made by Richard Adams to approve the minutes of March 27, 2019, seconded by Tony Cihak, and passed unanimously,

Financial:

A motion was made by Tony Cihak to approve payment of bills: Austin Electrical (Replacement handset \$1,253.18), Century Link (Telephone for April \$109.50), South Electric (Electricity for April \$ 188.11), Treasurer of Virginia (DEQ VAR05 Permit Fee \$500.00), AirNav (Renewal of basic listing on airnao.co invoice#1985189 \$20.00), Century Link (Telephone for May \$110.77), Southside Electric (Electricity for May, \$141.30), BB&T Credit Card (Admin Supplies for the bathroom \$58.30), Century Link (Telephone for June \$110.77), Southside Electric (Electricity for June \$136.19), Qtpod (AT5 Controller Board, Modem \$761.59), VA Risk2 (Insurance \$850.00) and EFF (Water Testing \$239.00) seconded by Richard Adams and passed unanimously.

Check book balance after current invoices paid is \$19,435.05.

A motion was made by Tony Cihak to approve the Gate Access Policy, seconded by C. P. Elliott and passed unanimously.

A motion was made by Tony Cihak to approve the Campbell - Parish to do design for hangar for Aviation Board pending approval by USDA, seconded by Richard Adams, unanimously passed.

Runway 24 – 4 trees at dead end too high. Grind 1 ½ acres at \$800.00 per hour. A motion was made by Richard Adams to approve tree removable to lowest responsible bidder, seconded by Tony Cihak, passed unanimously.

Updates:

- Runway crack Seal – some cracks did not get filled will come back in July. 2000 linear feet still need to be repaired. Will do rest for \$5,000 and \$6,000.
- Runway 6 –numerous remain. Stage 2 - 5 acres \$3900.00 and Stage 3 - \$12,800.00.
- Access road, timber cutting on adjacent property has improved road greatly – have road in great shape.
- Protecting approach and departure surfaces/tree cutting – contact haven't gotten in touch with them yet. On hold.
- Fuel Tank – working ok.
- Audit – requested a quote from Robertson Farmer Cox.
- Discuss Electric Communications/attendance of meetings- have to be present to have a forum.
- Review final submitted ACIP (copies provided at meeting) with minor changes.
- Pedestrian gate – need to buy a new one since it's the original lock does not work.

A motion was made by Tony Cihak to adjoin the meeting at 9:10 p.m. with the next meeting, July 31, 2019, seconded by Richard Adams, unanimously passed.

Respectfully submitted,
Carter S. Elliott, Jr.