

**MINUTES**  
**Brookneal /Campbell County Airport Authority**  
January 25, 2017

**Members in Attendance:**

- John Barksdale, Chairman
- Richard Adams, Vice-Chairman
- Carter Elliott, Treasurer
- Tony Cihak
- Mary Westling

**Members Absent:**

- Frank Greene

**Others in Attendance:**

- Mike Davidson

All Brookneal Campbell County Airport Authority meetings are held the 4<sup>th</sup> Wednesday of each month at the Brookneal Campbell County Airport at 8:00 p.m.

John Barksdale called the meeting to order at 8:04 p.m.

**Approval of Minutes:**

In lieu of a meeting Mike and Brenda furnished the members of the Board a meal.

**Financial:**

A motion was made by Tony Cihak to approve payment of bills for: Southside Electric Cooperative (\$166.56 & \$228.26) and Century Link (\$97.68 & \$195.21) Campbell County (\$858.41 bush hogging repair to equip.), Mike Davidson (\$222.56 Reimbursement, lights/heaters), ESS Environment Services (\$239.00 Storm water testing), Pump Fuel Tank (\$550.00 too wet, starts & stops), Austin Electrical Constr. (\$1,000.0 AWOS Inspection) and QT Pod (\$2,035.00 Fuel (multi-display LED, side handle, power supply), seconded by Richard Adams, passed unanimously.

Check book balance after current invoices paid is \$25,783.73.

A motion was made by Richard Adams to approve the On-call Engineering Services Contract with Campbell Paris, seconded by Tony Cihak, passed unanimously.

**Updates:**

- Tank needs spot painting and drain valve

**Fuel Farm**

- A motion was made by Tony Cihak, seconded by Mike Davidson on the multi line display for QT Pod-\$2,000.00 plus installation for a monitor going on a pole for fuel tank. Passed unanimously.

**Based Aircraft:**

- Aircraft owners need to notify FAA as to changing tied down locations

A motion was made by Richard Adams and seconded by Mary Westling about fence spraying – cost \$3,605 (same as last year) DOVA pays 80%, passed unanimously.

**Airport Manager Report (From Mary Westling):**

- Lynchburg business owner wishes to use Ov4 to fill up all of their multi-engine aircraft (made request to increase the gallons of fuel cutoff from 60 gallons to 150)
- Poker Run synopsis
- Ov4 was represented in several Aviation related Christmas events
- Christmas cards were sent out
- Discussion over having commercial/Instrument ground school available
- Want to spice up the FBO with pictures and history of Brookneal/Campbell Co.
- Charts and AFD will be updated in April to denote fuel is available at the airport
- Met with TSA in December and the meeting went well

A motion was made by Richard Adams, seconded by Carter Elliott to adjourn the meeting at 8:50 p.m. passed unanimously. Next meeting February 22, 2017.

Respectfully submitted,  
Carter S. Elliott, Jr.