

MINUTES
Brookneal /Campbell County Airport Authority
January 23, 2019

Members in Attendance:

- John Barksdale, Chairman
- Richard Adams, Vice-Chairman (arrived at 8:10 pm)
- Carter Elliott, Treasurer
- Tony Cihak
- C. P. Elliott

Members Absent:

- Mary Westling

Others in Attendance:

- Mike Davidson
- Charlie Watts

All Brookneal Campbell County Airport Authority meetings are held the 4th Wednesday of each month at the Brookneal Campbell County Airport at 8:00 p.m.

John Barksdale called the meeting to order at 8:01 p.m.

Approval of Minutes:

A motion was made by C. P. Elliott to approve the minutes of November 28, 2018, seconded by Carter Elliott, and passed unanimously,

Financial:

A motion was made by Tony Cihak to approve payment of bills: Austin Electrical Construction (AWOS regular inspection Plus repair on a break \$2,380.00), Campbell & Paris Engineers (Crack and R-marking Design Services \$1,920.52, Axtell's, Inc. (Crack Seal proj. \$14,325.30 & Re-marking proj. \$39,700), Southside Electric (\$185.53 Electricity-December), Century Link (\$109.83-December Telephone), Lynchburg Fence & Railing Co., LLC. (Fence at airport \$2,947.50), Virginia Airport Operators Council (2019 Corporate Membership Dues \$100.00), Vance Driskill Electrical & Multimedia, LLC (check

phones lines on October 24, 2018 &85.00), and Southside Electric (Electricity- January \$ 206.57), seconded by C. P. Elliott, and passed unanimously.

Check book balance after current invoices paid is \$18,807.17.

A motion was made by C. P. Elliott to adopt the FY 2019 Budget (\$24,250.00) and Proposed FY 2020 Budget (\$22,550.00), seconded by Tony Cihak and passed unanimously.

A motion was made by C. P. –to purchase new hand set for \$238.18 as the old one is not working with AWOS modem, seconded by Tony Cihak, passed unanimously.

A motion was made by Tony Cihak to extend a one year renewal contract with Campbell Paris (Engineer of record) with the effective date of February 22, 2019, seconded by Richard Adams and passed unanimously

Updates:

- Runway crack Seal – crack Seal Bid revision- the total linear footage of crack seal was based upon the DOAV pavement study conducted in 2017. There are additional cracks in the pavement and a revised contract has been negotiated. Work will be performed as the weather warms up some. The local share of this project is being funded totally with county CIP funds. A motion was made by C.P. Elliott to approve the revised contract, seconded by Tony Cihak and passed unanimously.
- Runway 24 fence – posts are in and will pull wire soon.
- Meeting Schedule for 2019, Nov. meeting on Thanksgiving eve, December meeting on Christmas day. Suggest we cancel both and hold meeting on Wednesday, December 4; 2nd year renewal.
- Protecting approach and departure surfaces/tree cutting – maintenance looking at equipment to plan on front end loader.

Matters from Authority Members:

- C. P. brought up about new hangars – will check on feasibility.

Meeting was adjourned at 8:53 p.m. Next meeting, February 27, 2019.

Respectfully submitted,
Carter S. Elliott, Jr.